

Rate Contract

For

Stationary Items

At

All India Institute of Medical Sciences, Jodhpur

NIT No. : Admn/RC/10/2/2016-AIIMS.JDH
NIT Issue Date : 19th August, 2016
Pre Bid Meeting : 29th August, 2016, 03:00 PM
Last Date of Submission : 16th September, 2016, 03:00 PM



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telephone: 0291- 2012978, email: aoadmin@aiimsjodhpur.edu.in

www.aiimsjodhpur.edu.in

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare Institute being established by Act of Parliament of India under aegis of Health & Family Welfare, Government of India, invites sealed tenders for Rate Contract for Stationary Items at AIIMS Jodhpur. You are requested to quote your best offer along with the complete details, terms & conditions. Quotation should be sealed and super-scribed with tender name, number and address to:

“The Administrative Officer
All India Institute of Medical Sciences, Jodhpur
Basni, Phase-II
Jodhpur-342005, Rajasthan”.

The sealed quotations should reach the Institute, latest by 16th September, 2016 at 03:00 PM and it will be opened on same day at 04:30 PM in the Conference hall, Academic Block, AIIMS Jodhpur in the presence of the bidder(s) or their authorized representative(s), who will present at the scheduled date and time.

Tender document may be download from Institute’s official website <http://www.aiimsjodhpur.edu.in> and tenderer shall deposit a separate Bank Demand Draft/ Pay Order/ Banker’s cheque in favour of “All India Institute of Medical Sciences, Jodhpur” worth **Rs. 1000/- (Rupees One Thousand Only)** alongwith tender Document (Technical Bid). The tender submitted without tender cost or without EMD shall liable to be rejected summarily. The cost of the bid document is non-refundable.

Chapter-II- Conditions of Contract

General Terms and Conditions

Subject: - Notice Inviting Rate Contract for Stationery items for All India Institute of Medical Sciences, Jodhpur.

1. AIIMS, Jodhpur intends to enter into a Rate contract for Stationery for internal consumption by the Institute for a period of (1) one year or till the finalization of new tender, whichever is later.
2. The bids should reach this office on or before 16th September 2016 up to 03.00 P.M. duly sealed marked Tender no- Admn/RC/10/2/2016-AIIMS.JDH.
3. **Parties :**
The parties to the contract are the contractor (the tenderers to whom the work have been awarded) and the AIIMS through Administrative Officer, All India Institute of Medical Sciences, Jodhpur for and on behalf of the Director, AIIMS, Jodhpur.
4. **Address :**
The Firm should be located in Jodhpur, Rajasthan only.
For all purposes of the contract including arbitration thereunder the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter, Sent by Registered post with acknowledgment to this Institute. The contractor shall be solely responsible for the consequences of any omission or error to notify in change of address in the aforesaid manner.
5. **Earnest Money Deposit:**
The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 50,000/- (Rupees Fifty Thousand only) by way of Demand Draft/Pay order/FDR/Bank Guarantee from a scheduled bank only. The demand drafts shall be drawn in favour of “All

India Institute of Medical Sciences, Jodhpur". The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.

- a) The tender without Earnest Money and tender fee will be summarily rejected. The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
- b) The EMD, in case of unsuccessful Bidders shall be retained by the AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by the AIIMS, Jodhpur on the EMD.

6. Preparation and Submission of Tender :

The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate coves "Technical Bid for Rate Contract for supply of Stationery items" and "Financial Bid for Rate Contract for supply of Stationery Items". Both Sealed Envelopes should be kept in a main/ bigger envelope superscribed as "**Rate Contract for supply of Stationery items**"

7. Signing of Tender :

Individual signing the tender or other documents connected with contract must specify whether he sign as:

- a. A sole proprietor of the concern or constituted attorney of such sole proprietor ;
- b. A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c. Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.

(3) A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Jodhpur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(4) The tenderer should sign and affix his firm's stamp at each page of the tender and all its

annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

8. The tenderer will enclose VAT registration certificate along with their quotation.
9. **(A) Technical Bid:** The tenderer should submit the technical details in **chapter – IV** of contract form. An undertaking will be given by the bidder that sample of all items will be kept ready by them for inspection by the AIIMS, Jodhpur. Further, bidders may be asked to provide the sample of the items quoted, which should be of good quality as per sample available in the AIIMS, Jodhpur. Tenders of those bidders whose samples are not found up to the mark will be summarily rejected.

(B) Financial Bid: It should be submitted in form given in **chapter V**. The price quoted will be exclusive of taxes and shall be fixed and final. Taxes, as applicable will be extra, which will not be quoted in the bid,

10. **Opening of Tender:**

The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification.

11. **Period of Contract:** The contract period shall commence on the date of acceptance of Notification of Award and shall remain for 1 year. The tender is initially for a period of one year and may be extended for a further period of 12 months or more on year to year basis with mutual consent on the same terms and conditions and rates.

12. **Validity of the bids:**

The bids shall be valid for a period of 180 day from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.

13. **Right of acceptance:**

The AIIMS, Jodhpur reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender.

Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

14. **The Payment clause :**

The bill in triplicate may be sent to this office for settlement after delivery of the material has been done satisfactorily. The bill should have full particulars of the items(s).

15. **Communication of Acceptance / Right of Acceptance :**

AIIMS, Jodhpur, reserves all right to reject any tender including of those tenders who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observer the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

16. **Performance Security Deposit:**

The Earnest Money Deposit of the successful bidder will be converted into Performance Security Deposit which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations. Further, the successful tenderer will be required to sign agreement on Notary bond of Rs. 100/- stamp paper within 15 days of issue of Notification

of Award. The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.

17. Period and Terms of Delivery :

Delivery of goods shall be made by the supplier within **07 days** of placing of purchase order, however, in case of emergent requirement he has to supply the required quantity of goods within 24 hours of placing of order also. In few cases the items are to be delivered at a very short notice i.e. within 1-2 hours.

18. Liquidated Damages

(i) The date of delivery of the store, stipulated in the acceptance of the tender should be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Extension will not be given except in exceptional circumstances. Should, however, deliveries be made after the expiry of contracted delivery period, without prior concurrence of the purchaser and be accepted by the consignee, such delivery will not deprive the purchaser of this right to recover liquidated damages.

(ii) Should the supplier fails to deliver the store or any consignment thereof within the period prescribed for delivery, the purchaser shall be entitled to recover 0.5 % of the value of delayed supply for a period up to 4 (four) weeks and thereafter at the rate of 10 % of the value of the delayed supply for another 4 (four) weeks of delay. In the case of package supply where the delayed portion of supply materially hampers installation and commissioning of the systems, liquidated damages charges shall be levied as above on the total value of the concerned package of the purchase order. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

19. FORCE MAJEURE :

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.

20. Insolvency etc:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.

21. Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority,

will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stand forfeited.

22. Subletting of Work:

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if it thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

23. Right to call upon information regarding status of work:

The AIIMS, Jodhpur will have the right to call upon information regarding status of work/job at any point of time.

24. Disclaimer:

The near relatives of employees of AIIMS, Jodhpur are prohibited from participation in this tender. The near relative for this purpose are defined as:

- a) Members of a Hindu undivided Family
- b) Their spouses
- c) The one related to the other in the manner as father, son(s), Son's wife (daughter-in-law), daughter(s) and daughter's husband (sons-in-law) brother (s) and brother's wife, sister(s) and sister's husband, brother(s)-in-law

25. Arbitration:

If any difference arises concerning this agreement, its interpretation or payment to be made thereunder, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

26. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Jodhpur, Rajasthan and all obligations hereunder shall be deemed to be located at Jodhpur, Rajasthan and Court within Jodhpur, Rajasthan will have Jurisdiction to the exclusion of other courts.

27. Other Conditions:

The successful firm will be required to do the work / job for a period of one year from the date of award the contract. AIIMS, Jodhpur shall, however, reserve the right to terminate the contract at any time without assigning any reason.

The job will be entrusted on the basis of all inclusive rate contract on as is where is and competitive rates basis.

28. The Director, AIIMS Jodhpur shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.

29. Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

30. Force majeure will be accepted on adequate proof thereof.
31. Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.
32. Material confirming to the specifications should be quoted. Original Catalogue, Leaflets, literatures with full technical details and pricelists, if any, should invariably be attached along with their offer.

Chapter III, Specifications and allied Technical Details

Parameters and Technical Specifications for Executing the Work:

1. The firm should be registered and should have the turnover of Rs. 25,00,000/- (Rs. Twenty Five Lakhs only) for the last three consecutive years.
2. Tenderer shall have a minimum of 3 (three) years of experience in supplying stationery (related to the items quoted in the tender) to the Government / Corporate / PSU organisations in India.
3. The firm has to submit a proof of turnover as mentioned above supported by documentary materials.
4. The supply order will be placed as and when required, irrespective of the quantity ordered and the successful supplier will have to meet all the requirement of the AIIMS, Jodhpur immediately on receipt of the supply order and in any case within a maximum period of 7 days from the date of supply order. However, the supply of urgent nature shall have to be made on the same day. In few cases the items are to be delivered at a very short notice i.e. within 1-2 hours.
5. **The price quoted will be inclusive of Taxes and shall be fixed and final. Taxes, as applicable to be quoted in the bid.** The firm should also have a valid TIN number, which should be mentioned.
6. The firm should be able to provide the requisite brand or similarly placed brand in case of manufacturer of the item(s). It must be able to provide the required GSM of the paper etc.
7. The delivery of the items will have to be made at AIIMS, Jodhpur. No transportation/ cartage charges will be provided for the same.
8. The tenderers must quote rates including freight, insurance, cartage, labour charges etc. on Door Delivery basis at AIIMS, Jodhpur.
9. The approved supplier (tenderer) shall have the direct responsibility for supply of stock and who shall only be entitled to raise the bills against such supply. Payments will be made only in favour of the approved supplier (tenderer).
10. The payment will be made on invoice basis. The invoice will be as per packing. The supplier will prepare bill as receiving copy invoice/ challan with details of material accepted.
11. Tenderer / manufacturing unit which has been blacklisted / debarred for any item either by the Tender inviting authority or by any state Govt. or central Govt. Organization cannot

participate in the Tender for that item during the period of blacklisting / debarment.

12. No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rates quoted by him. Clerical error, typographical error etc. committed by the tenderers in the tender forms will not be considered after opening of the tenders. Conditions such as "SUBJECT TO AVAILABILITY, SUPPLY WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED" etc. will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and for that reason, shall be summarily rejected.
13. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to AIIMS, Jodhpur.
14. After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer individual item wise. Conditional bid will be treated as unresponsive and it may be rejected.
15. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.
16. Each page of the Notice to be signed and stamped by the bidder in token of having accepted the same.

**Administrative Officer
AIIMS, Jodhpur**

TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.
(Tenderer may use separate sheet wherever required)

S.No.	Details of the Firm/Bidder	Page No.	
1	Name & Address of the Tenderer/ Concern		
2	Whether the Firm is located in Jodhpur (Rajasthan).		
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
4	Details of the Earnest Money Deposit (EMD) worth Rs. 50,000 (Rs. Fifty thousand only)		
5	Details of the cost of the Tender document worth Rs. 1,000 (Rs. One Thousand only)		
6	Whether each page of NIT and its annexure have been signed and stamped		
7	Whether Bidders have quoted for each and every item mentioned in Chapter V		
8	List of Major Customer may be given on a separate sheet and proof of satisfactory supply, if any		
9	Proof of the last three year's turnover of the firm which should not be less than Rs. Twenty Five Lakh only continuously for the preceding three years		
10	Permanent Account Number		
11	Sale Tax Registration No.		
12	TIN No. with Proof		
13	Whether copies of authenticated balance sheet for the past three years enclosed		
14	Any other information important in the opinion of the tenderer		
Note:			

- **Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy(ies) of the document(s) are kept.**
- **In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

(Dated Signature of the Tenderer with stamp of firm)

Dated:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the AIIMS, Jodhpur. I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Chapter – V, Financial Bid

List of Stationery Items

S. No.	Product	Following make or equivalent		Quantity	Unit Rate	Tax	Total Amount
1	1" File (Spring File Plastic)	Thick fiber		75			
2	4D Ring File (Lodha)	Lodha (card board)		75			
3	A3 Paper rim (75 gsm)	J K	Century	75			
4	A4 Paper rim (75 gsm)	J K	Century	2000			
5	A4 Color rim (80 gsm)	J K	Century	45			
6	A4 Color rim (100 gsm)	J K	Century	45			
7	Adhesive gum bottles (150 ml)	Camel	Kores	5000			
8	AIIMS Office file	*As per sample		200			
9	All pin pkt. (70 gm)	Apex		75			
10	All pin T shape (100 gm)			50			
11	Assistants diary (90 GSM)	*As per sample		200			
12	Attendance register (faculty) 30 page, Laser Paper- 90 GSM.	*As per sample		100			
13	Attendance register (Student) 30 page, Laser Paper- 90 GSM	*As per sample		200			
14	Board Duster White	Oddy	Omega	200			
15	Board Duster Yellow	Oddy	Omega	75			
16	Bond paper Rim (100 gsm)	J K	Bilt	1000			
17	Box File	Lodha	Luxor	45			
18	Brown tape(2") (25 mtr)	IC Winner	Kores	100			
19	Brown tape(3") (25 mtr)	IC Winner	Kores	100			
20	Calculator 12 digit	Casio	Citizen	75			
21	Carbon paper pkt	Kores	Camlin	45			
22	Cash book (200 page) (90 GSM)	*As per Sample.		300			
23	CD mailer			300			
24	CD writable	Sony	Mozerbier	200			
25	CD/DVD Marker Black	Luxor	Artlilne	75			
26	CD/DVD Marker Green	Luxor	Artlilne	75			
27	CD/DVD Marker Red	Luxor	Artlilne	75			
28	CD/DVD Marker White	Luxor	Artlilne	45			
29	Cello tape Dispenser Big	Premier	Maruti	75			

30	Cello tape Dispenser small	Premier	Maruti	400			
31	Cello white tape (1 inch) 25 mtr	IC Winner	Kores	200			
32	Cello white tape (1/2 inch) 25 mtr	IC Winner	Kores	300			
33	Cello white tape (2 inch) 25 mtr	IC Winner	Kores	200			
34	Cello white tape (3 inch) 25 mtr	IC Winner	Kores	50			
35	Chawk colour	Kores	Camlin	50			
36	Chawk white	Kores	Camlin	75			
37	Correcting fluid whitner	Kores	Camlin	75			
38	Correcting tape			200			
39	Correction pen	Kores	Reynolds	400			
40	Dak pad	Neel gagan		45			
41	Dispatch register 384 page (90 GSM)	*As per sample		75			
42	Drawing pin pkt (50 pins)	Bharat		75			
43	Double tape (1 inch)			400			
44	DVD writable	Sony	Moserbear	80			
45	Engagement diary	Neel gagan		20			
46	Engagement stand	Kebica		1300			
47	Envelopes A4 size Yellow Cloth	Star		400			
48	Envelope (10*12) (Yellow -80 GSM) Plastic Laminated	Star		400			
49	Envelope (10*14) (Yellow -80 GSM) Plastic Laminated	Star		400			
50	Envelope (10*16) (Yellow -80 GSM) Plastic Laminated	Star		400			
51	Envelope (11*5) (Yellow -80 GSM) Plastic Laminated	Star		700			
52	Eraser (Non Dust 60 mm)	Apsara	Natraj	75			
53	File register (90 GSM)	*As per Sample		75			
54	File tag Green	8" Nylon		100			
55	File tray (4 Set)	Kebica	Solo	1100			
56	Folder L shape	Neel gagan		75			
57	Gem clip Plastic (100 Packing)	Kores 35mm		200			
58	Gem clip steel (70 GSM)	Globe		200			
59	Glossy / Inkjet Paper (180/220 GSM)	Oddy	Deshmet	45			
60	Inward register (90 GSM)	*As per sample		20			
61	Letter head (100 GSM)	*As per sample		200			

62	Message pad (2*3)			45			
63	Message pad (3*3)			45			
64	Message pad (3*4)			45			
65	Message pad (4*5)			45			
66	Medical bill register (200 page) (90 GSM)	*As per Sample		20			
67	Mount Board			45			
68	Name plate 9''	USP		75			
69	Note sheet (80 GSM)	*As per Sample		100			
70	Packing paper brown good Qty. (100 gsm)	Star		300			
71	Paper cutter Big	Mangoose		200			
72	Paper cutter Small	Mangoose		200			
73	Paper weight Glass	Kebica		300			
74	Paper weight Plastic	Kebica		75			
75	Pen stands 2 socket	Kebica (Golden)		25			
76	Pen tumble leather coated			75			
77	Pen use & throw Black	Sanio	Hi Class	300			
78	Pen use & throw Blue	Sanio	Hi Class	2000			
79	Pen use & throw Green	Sanio	Hi Class	300			
80	Pen use & throw Red	Sanio	Hi Class	300			
81	Pencil (HB)	Apsara	Kores	2000			
82	Pencil colour natraj	Natraj	Kores	200			
83	Pencil shorthand	Apsara	Natraj	300			
84	Peon book	Neel gagan		45			
85	Plastic cover (PVC Sheet)	50 mtr. 24 inch.		75			
86	Plastic report file a/4			75			
87	Plastic spring file a/4			75			
88	Poker steel handle			25			
89	Poker Wooden handle	National		45			
90	Premier Invisible tape with handle dispenser			75			
91	Punching machine Double 800	Kangaru		45			
92	Push pin	Oddy	Chrome	75			
93	Refile Pen Blue	Butterflow	Reynolds	300			
94	Rolled rim (65 GSM)	16X13		75			
95	Ruler 12 Inch (Plastic)	Camelin		300			
96	Sealing wax Pkt	Standard		20			
97	Signature Pad (Fiber Sheet)	Neel gagan	Classmate	100			
98	Slip pad 20 leaves	Neel gagan	Classmate	75			
99	Spring File	*As per Sample		3500			
100	Staedtler yellow pencil Pkt.			45			
101	Stamp pad	Ashoka	Artlilne	100			
102	Stapler 12524 (Big)	Kangaru		45			
103	Stapler medium	Kangaru		100			

Rate Contract for Stationary Items

Admn/RC/10/2/2016-AIIMS.JDH

104	Stapler pin pkt big	Kangaru	Kores	75			
105	Sticky Notes (Adhesive 2*3)	De'mat Promote		200			
106	Sticky Notes (Adhesive 3*3)	De'mat Promote		200			
107	Strip file			200			
108	Student folder (*As per Sample)	Solo	Infinity	1300			
109	Sutli jute (1kg)			75			
110	Sutli plastic (1kg)			75			
111	Tag small (100 gm)			200			
112	Thread ball	Mahaveer		45			
113	Waste paper basket (5 Ltr.)	NeelKamal		75			
114	Sticker ST- 24	Desmat		100			
115	Fax Roll	Desmat		100			

Note:

- * **Bidders are required to quote for the above mentioned brands or equivalent brands. (Please specify brand name)**
- * **Quantity of items given are tentative, which may be increased or decreased as per the institute's requirement.**
- * **Bidders may be asked to provide the sample of the items quoted, which should be of good quality as per sample available in the AIIMS, Jodhpur.**
- * **Please also provide the above information in Microsoft Excel in Compact Disc/DVD.**

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place: